

2020 SPEED WORKS MOTORSPORT

VENUE PLAN COVID-19 ALERT LEVEL 2



Speed Works Events – organisers of Speed Works Motorsport Championship are committed to ensuring the members of the public, competing teams, officials, volunteers, contractors and staff attending the 18-19 September event at Hampton Downs are kept safe and well from the Coronavirus Pandemic that is still active in New Zealand.

In consideration of the planning of our event, we have consulted with Motorsport New Zealand, Sport New Zealand and Ministry of Health. Based on the following steps being implemented, we have prepared a COVID-19 Venue Plan around the country being in COVID-19 Alert Level 2.

In preparing this plan we have referenced the Governments [covid19.govt.nz](https://www.covid19.govt.nz) website and worked in line with **Motorsport New Zealand's Covid-19 Motorsport Back in Motion Guidelines**.

As of Tuesday 1st September 2020, the New Zealand Government had the following restrictions in place for gatherings and events at Alert Level 2 (excluding Auckland – in Alert Level 2.5).

Gatherings and Events at Alert Level 2 – www.covid19.govt.nz

“Gatherings can be held with up to 100 people in a defined space.”

“Gatherings must have no more than 100 people in each defined space and keep high hygiene standards. If you can't maintain physical distance from people you don't know, you could consider wearing a face covering.”

Defined spaces

“A defined space is an indoor or outdoor space that has partitions that divide it from other spaces. If outdoor, spaces are divided if everyone in one space is at least 2 metres from those in another space. Each defined space can have up to 100 people.”

“Gatherings may have more than 100 people at a time, but there must be no more than 100 people in each defined space and the groups must not mix. They must keep high hygiene standards.”

After consultation with government agencies, MotorSport New Zealand has revised the current “Back in Motion” Plan for its various motorsport disciplines to conform with the requirements set by Government to meet the updated guidelines.

In the evolution of this Resumption Plan, four key points must be noted;

1. Motorsport is conducted outdoors with participants isolated in their vehicle and therefore a non-contact sport.
2. Motorsport venues invariably comprise a large site area which provides event organisers with an opportunity to segregate people into groups of 100 people to ensure that gathering requirements are met.
3. Minimum number of spectators may be permitted.
4. Social Functions are not permitted.

MotorSport New Zealand has consulted with a number of expert bodies including stakeholders, clubs and venues and have drawn up aspects of this document to assist us in running our event in an Alert Level 2 COVID-19 setting.

All competitors and officials must ensure they follow all Government guidelines regarding COVID-19 and Social Distancing, while also adhering to MotorSport New Zealand regulations; the National Sporting Code and relevant Schedules & Appendices. **This document could change as per Government announcements.**

First and foremost;

COVID-19 is still out there. Play it safe;

- Keep your distance from other people in public;
- Wear a face covering;
- If you're sick, stay home;
- If you have symptoms of cold or flu, call your doctor or Healthline and get tested;
- Sneeze and cough into your elbow, regularly disinfect surfaces;
- If you have been told to self-isolate, respect this and do it immediately; and
- Keep a record of where you've been and who you've seen.

Wash your hands. Wash your hands. Wash your hands.

Key Principles:

Below are the key areas that must be considered in the planning of our event.

1. Government Guidelines

- a. [Ministry of Health guidelines](#) must always be followed.
- b. Hampton Downs and Speed Works Events must have a WorkSafe Covid-19 plan in place. Hampton Downs is considered a workplace, please refer to the WorkSafe website for further clarification.
- c. Contract Tracking is required.

2. Good Hygiene

- a. Hand Hygiene facilities or products such as hand sanitiser must be available to all event attendees with hand washing guidance communicated via signage.
- b. Sharing equipment, tools or apparel must be avoided, where at all possible. If sharing is required then the equipment must be sanitised before it is used by another person.
- c. No shared food or group catering services.
- d. Appropriate Personal Protective Equipment (PPE) to be worn by rescue, recovery and medical personnel at the event. This includes face coverings and gloves.
- e. Frequently touched surfaces, work areas and equipment are cleaned thoroughly and regularly.

3. Physical Distancing

While small gatherings are allowed at Alert Level 2, there are limits on the number of people and there are several measures that we all must all take to ensure everyone is kept safe.

3.1 Outdoors (Applies to Pit Area, Paddock, Pit Garages, Skid Pan, Food area etc)

- a. Gathering groups of no more than 100 persons in each **defined space** must be kept physically distanced from other groups, and groups must have access to their own facilities (eg, toilets);
- b. Gathering groups must be physically separated by a distance of at least 2 metres and each group must be identifiable (e.g. wristbands);
- c. It is recommended that face coverings are utilised throughout the event.

3.2 Indoors (Applies to Administration, Toyota Suite, Race Control, Timing Room etc)

- a. Avoid the use of indoor facilities unless absolutely necessary;

- b. Each **defined space** in an indoor facility must be restricted to a maximum of 100 people per group, with a physical distance of at least 2 metres maintained between gathering groups;
- c. When indoors all people must maintain a 1 meter distance if they are known to each other, if not then a 2 meter distance must be maintained;
- d. Signage should clearly indicate the maximum number of people allowed. Within each room, appropriate spacing must comply with social distancing requirements.

3.3 Officials

- a. Limit the number of personnel attending an event to those who are essential only;
- b. Wherever possible, electronic and radio communication should be utilised and sanitised after use;
- c. Driver's Briefings must be circulated electronically or announced over PA systems.
- d. Results, Bulletins etc should be circulated electronically if possible;
- e. If an official is required to enter a **defined space**, they must ensure they have taken all precautions including the changing of gloves and limit the items touched during their time within the **defined space**.

3.4 Spectators

- a. At Alert Level 2, Speed Works Events have allowed for minimum spectators at the venue.

4. Restriction

- a. Under no circumstances should anyone with symptoms consistent with COVID-19 attend the event. This includes any fever, respiratory symptoms, shortness of breath, sore throat, cough, fatigue, or lack of sense of smell or taste;
- b. Under no circumstances should anyone attend the event if they have been in contact with a known COVID-19 positive case in the previous 14 days except as a healthcare worker.

5. Contact Tracing

- a. Every event attendee must be able to be contact traced. Entry to the event at Hampton Downs is strictly by pre-registration of every attendee by name, mobile number and email address.
- b. Every attendee will be 'signed in' at the main gate utilising a pre-event register. If your details have not been submitted by 5pm Wednesday 2nd September, you will not be permitted to enter the event.
- c. Speed Works Events will display the Government COVID-19 Contact Tracing QR Code and attendees will be encouraged to use the NZ COVID Tracer App. Manual contact tracing information will be held securely on file for up to eight weeks from the date of attendance, after which the register will be destroyed;
- d. Contact Tracing Information will include as a minimum; Date, time in (and where possible, time out), full name, email address and phone number.

It is the responsibility of everybody, competitor, official, crew member, volunteers and club members to ensure that we do our bit to ensure we manage the event to reduce the likelihood of transmission transfer happening.